



Director Responsibilities

Age Group – Certification – Equipment – Grievance – Marketing – Scheduling – Technology

All volunteer roles in FMYSA are critical for creating a fun, positive, and constructive environment for our community's youth. Although the responsibility of each role varies, most of the directorship positions do 70% of their work getting a season underway. Once the season is started, the workload reduces dramatically.

Directors are assigned positions with a term of one year beginning in July. Some directorship roles require more experience than others, so please list all directorship roles you would be willing to fill for the league on the Directorship Application form.

In addition to the specific responsibilities listed below, all directors are expected to attend and help with our fall and spring season in-person registration and the coach's meeting.

Age Group Director

- Form teams for their specific age group
 - Distribute equipment bags to coaches at beginning of each season
 - Collect equipment bags from coaches at the end of each season
 - Hold coach's meeting to ensure all coaches understand the rules and important topics to a given age group
 - Monitor games, coaches, and parents during the season to ensure a well run constructive season
 - If your age group has All Stars, you'll nominate All Star coaches and facilitate tryouts for All Star team(s)
 - Assist in building and maintaining a positive image for FMYSA to its members and the community
 - Administer minor disciplinary actions if required
- (Age Group Directors will not be assigned to age groups that contain their own children.)

Certification Director

- Manage and administer our NYSCA chapter's paperwork and affiliation responsibilities
- Ensure all coaches have completed the course and have current certification

Equipment Director

- Distribute equipment bags to Age Group Directors at beginning of each season
- Collect equipment bags from Age Group Directors at the end of each season
- Replace faulty equipment per coaches requests during the season
- Inventory and replace faulty equipment between seasons

Event Director

- Handle scheduling and coordination of registration, city tournaments, coach's meeting, and other special events
- Work with Scheduling Directors to facilitate town's need for fields during season

Field Director

- Maintain and line fields for weekend play during regular and post season play
- Assemble and organize a group of volunteers to assist in field preparation

Grievance Director

- Receive grievances toward FMYSA members, research those situations, and make a recommendation to the FMYSA Board of Directors for action. *(Someone who has several years of experience within FMYSA at a volunteer level equal to or above a head coach best fills this directorship role.)*

Marketing Director

- Maintain and create programs to keep and attract league sponsors
- Work with area media providers to inform the community of FMYSA and its programs

Scheduling Director

- Overall responsibility to schedule all recreational league games
- Reschedule recreational league games that are postponed for any reason
- Update schedules through FMYSA's software and web partners

Technology Director

- Assist FMYSA volunteers with technical questions or problems with software applications
- Ensure proper utilization and maintenance of FMYSA's player database
- Help with administering the league's websites.